

**CHECKLIST FOR ADMISSION**

**Following documents have to be submitted in *hard copy or uploaded on the website*.**

*Copy of the student’s*

 Passport

 Emirates Identity Card *(both sides)*

 Residency visa *(not applicable to UAE Nationals)*

 Family Book *(for UAE nationals only)*

 1 passport sized photographs *(color on white background)*

 Birth certificate (attested)

 Immunization records

 Recent school report from previous school within UAE.

 eSIS withdrawal transcript if the current school is in Abu Dhabi, Al Ain or Western region.

 Transfer Certificate within UAE if the current school is outside of Abu Dhabi.

**Please note: Transfer Certificates and School report cards outside of UAE need to be stamped and attested with 3 attestations: (The Ministry of Education, The Embassy of the country of origin, The Ministry of Foreign Affairs.)**

**Please note documents form these countries (West Europe, North America, Australia and New Zealand) are exempted from the above attestation**.

 Recommendation Form from previous school. (Form Available on Website)

 Address location Proof either ADDC(electricity) bill or Tawtheeq.

 Insurance card

*Copy of the father’s Copy of the mother’s*

 Emirates Identity Card *(both sides)*  Emirates Identity Card *(both sides)*

 Passport  Passport

 Residency *(not applicable to UAE Nationals)*  Residency *(not applicable to UAE Nationals)*

 1 passport sized photographs  1 passport sized photographs

Policies and Forms

 Completed Medical, Photography and Transportation Form.

**N.B. All documents are required to complete enrolment. Please note original documents are not acceptable, the school should receive the documents as *hard copies. Or scanned and uploaded on the website.***